

Recommendation Form

School: _____

Student Name: _____

Recommending Teacher/Counselor/Evaluator/Other: _____

(Please print name clearly)

(Other would be someone other than school staff or an evaluator that is an adult not related to the student and who can evaluate the student's attendance, discipline record, and behavior.)

Relationship to student: _____

Please read the following descriptions in order to indicate your evaluation of the student based upon the rubric found on the reverse of this page. Fill in the circle at the appropriate place on the line that best describes the student. The information you provide is student information and is accessible to the student's parents. Ideally, we desire a person who works diligently, relates well to classmates and teachers, and shows initiative.

Please fill in the circles below rating the student from 1 to 10, 1 being the lowest 10 being the highest. Please utilize the rubric on the reverse of this page.

1. Responsibility – Willingness to accept delegated duties and follow directions.

Poor		Fair			Good			Excellent	
1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Team Player– Cooperative, friendly, and flexible.

Poor		Fair			Good			Excellent	
1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Initiative – Recognizes what needs to be done and does it without being asked.

Poor		Fair			Good			Excellent	
1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Teacher Recommendation (Please provide any additional information regarding the students that you feel is helpful):

Recommendation Form Rubric

Objectives	Poor score of 1-2 on recommendation form	Fair score of 3-5 on recommendation form	Good score of 6-8 on recommendation form	Excellent score of 9-10 on recommendation form
Responsibility	Child does not follow adult directions and ignores the rules of the classroom. Frequently needs corrective action to reduce the incidence of poor behavior.	Child follows few directions and frequently breaks the rules of the classroom. Sometimes needs corrective action to limit poor behavior	Child follows most directions and classroom rules. Seldom needs corrective measures to improve behavior.	Child follows directions and rules. Does not need corrective measures to follow directions behavior.
Team Player	Student does not get along with peers and is both argumentative and defensive. Seldom demonstrates a caring cooperative and respectful attitude toward others. When given directions the student often refuses to follow procedures. The student is loud, disruptive and full of anger. Seems to enjoy conflict.	Sometimes student does not get along well with peers. Can become defensive and argumentative. Sometimes the student refuses to follow directions. The student can be loud and disruptive.	The student gets along with others. The student is flexible and does not seek out conflict. The student follows direction and makes a conscious effort to avoid being disruptive. Often demonstrates a caring cooperative and respectful attitude toward others.	The student gets along well with peers. The student is both flexible and congenial. The student follows directions and does not disrupt class. Demonstrates a caring cooperative and respectful attitude toward others.
Initiative	Student often does not work in class. Student does not put forth a quality effort. Student makes many excuses and does not meet deadlines. Student's grades are far below ability levels.	Student work is inconsistent. Student does just enough to get by. Student could work harder and attain better grades. Student often finds ways to get around doing assigned work.	Student grades are good. Student hands in assignments on time. The student's achievement level is reflective of grade level mastery and individual abilities.	Student's grades are excellent. Their work ethic is exemplary in and out of the class. Student performs well above average. Student over achieves to master subject areas.

Teacher Recommendation: Please list any information that you feel will be helpful.