

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
September 19, 2017 - Minutes**

PLEDGE TO THE FLAG

The regular September meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. After a brief Executive Session, Chairperson Yeager called the meeting to order at 6:30p.m. with the pledge to the flag.

ROLL CALL

Mr. William Berger (Millville) - Present
Mr. Charles C. Chyko (Treasurer/Central) - Present
Mr. Robert Fogarty (Vice-Chairperson /Central) - Present
Mr. Greg Gordner (Millville) - Present
Mr. Brandon Hartman (Benton) - Present
Mr. Bruce Hess (Benton) - Present
Mr. Jonathan Jones (Bloomsburg) - Present

Mr. Randy Keister (Danville) - Absent
Mr. Ron Robsock (Berwick) - Present
Mrs. Rhonda Wieners (Berwick) - Present
Mr. Mike Yeager (Chairperson/Southern) - Present
Mr. John Yocum (Southern) - Present
Mr. Joe Yodock (Bloomsburg) - Absent

Others present: D. Lee Yost; Ann Marie Cary, RN; Butch Melito; Frank Knorr

AGENDA HEARING PERIOD: *none*

EXECUTIVE SESSION

Recommendation: Enter into an Executive Session to discuss personnel issues.

Motion by Mr. Chyko and seconded by Mr. Hess to enter into Executive Session at 6:32pm to discuss personnel issues. An affirmative voice vote was taken.

REGULAR SESSION

Recommendation: Return to Regular Session.

Motion by Mr. Chyko and seconded by Mr. Fogarty to return to regular session at 7:10pm. An affirmative voice vote was taken.

APPROVAL OF MINUTES – (Pages 7 - 10)

Recommendation: Approve the minutes of the August 15, 2017 meeting as written.

ACCEPTANCE OF TREASURER'S REPORT – (Page 11)

Recommendation: Accept the Treasurer's Report for August 2017 as presented.

APPROVAL OF BILLS – (Pages 12 – 18)

Recommendation: Approve the bills as presented.

ACCEPTANCE OF BUSINESS MANAGER'S REPORT – (Pages 19 - 37)

Recommendation: Accept the August 2017 Business Manager's Report as presented.

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the minutes of the August 15, 2017 meeting as written to accept the Treasurer's Report for August 2017 as presented, approve the bills as presented and accept the August 2017 Business Manager's Report as presented. A roll call vote was taken with 11 yes and 0 no.

ADMINISTRATIVE REPORT – Director

Item 1. Administration Reports

- A. **Administrative Director's Update** – Mr. Bacher
- B. **Principal's Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director's Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum A**
- H. **Cooperative Education Report – Addendum B**
- I. **Correspondence**
- J. **Superintendent of Record Report** – Ms. Jenkins

Item 2. Personnel

- A. **Cafeteria Helper – Addendum C**
Recommendation: Approve hiring Kathryn Varner as Part Time Cafeteria Helper at a rate of \$8.00/hr. pending receipt of all clearances.
- B. **Secondary English Teacher – Addendum D**
Recommendation: Approve hiring Kristin Sarnoski as Secondary English Teacher at Step 1, Class 1 with a salary of \$39,400.00/yr. as per the Collective Bargaining Agreement, retroactive to August 28, 2017. All clearances on file.
- C. **Secondary English Teacher – Addendum E**
Recommendation: Approve hiring Ashley Funk as Secondary English Teacher at Step 1, Class 4 with a salary of \$40,900.00/yr. as per the Collective Bargaining Agreement, prorated based upon her actual start date at CMAVTS. All clearances on file.
- D. **Substitute – Addendum F**
Recommendation: Approve hiring Geraldine Wosniak as Substitute Custodian at a rate of \$9.65/hr. and Substitute Cafeteria worker at a rate of \$7.90/hr. and Substitute Food Preparations Paraprofessional at a rate of \$10.75/hr., pending receipt of all clearances.
- E. **Substitute – Addendum G**
Recommendation: Approve hiring Caitlin Biggs as Substitute Custodian at a rate of \$9.65/hr. and Substitute Cafeteria worker at a rate of \$7.90/hr., pending receipt of all clearances.
- F. **Substitute – Addendum H**
Recommendation: Approve adding Mallory Sponenberg to the Substitute Nurse list, pending receipt of all clearances.
Motion:
- G. **Adult Education Teacher – Addendum I**
Recommendation: Approve hiring Gerald Meyers, Jr. as Adult Education Welding Instructor at \$25.00/hr., pending receipt of all clearances.
- H. **Adult Education Teacher – Addendum J**
Recommendation: Approve hiring Jeffrey Knorr as Adult Education Welding Instructor at \$25.00/hr., pending receipt of all clearances.
- I. **Homebound Instruction**
Recommendation: Approve homebound instruction for a Benton student, not to exceed five hours per week, beginning September 11, 2017 through December 6, 2017.

- J. **Approval of 2017-2018 Advisors, Department Chairs and Mentors – Addendum K**
Recommendation: Approve the 2017-2018 Advisors, Department Chairs and Mentors. Compensation determined by the Collective Bargaining Agreement.
- K. **Blended Counseling Agreement - Addendum L**
Recommendation: Approve the agreement between the CMSU BH/DS Programs and Columbia-Montour AVTS.
- L. **Retirement – Addendum M**
Recommendation: Accept the retirement of Donna Harris, Food Preparation Teacher, effective September 29, 2017.
- M. **Cafeteria Manager**
Recommendation: Approve hiring Donna Harris as a Food Service Consultant at a rate of \$33.00/hr. with a start date of October 1, 2017.
- N. **Assistant Soccer Coach – Addendum N**
Recommendation: Approve hiring Daniel Steimer as Assistant Soccer Coach at Step 2 at a salary of \$1,596.00/yr. beginning the 2017-2018 school year. All clearances on file.
- O. **Food Prep Teacher/Cafeteria Manager – Addendum P**
Recommendation: Hire Joseph Edmondson as Food Prep Teacher/Cafeteria Manager at Step 2, Class 1 with a salary of \$41,600.00/yr., pending receipt of all clearances.
- P. **Food Prep Teacher/Cafeteria Manager – Addendum Q**
Recommendation: Hire Jennifer Edmondson as Food Prep Tutor at \$8.75/hr., pending receipt of all clearances.

Motion by Mr. Chyko and seconded by Mr. Gordner to approve Personnel Item 2, A through P as recommended. Mr. Wieners publicly thanked Mrs. Donna Harris for returning from retirement this school year to help with the process of hiring and agreeing to stay on in a consulting role to have a smooth transition for the new Food Preparations Instructor and Cafeteria Manager. A roll call vote was taken with 11 yes and 0 no.

- Item 3. **Out of State Field Trip**
Recommendation: Approve one Student and one Instructor to attend the FFA National Competition in Indianapolis, Indiana from Tuesday October 24, 2017 to Saturday October 28, 2017, at no cost to the school.

Recommendation: Approve CMAVTS Cheerleaders and two coaches to travel to the Navy Marine Corp. Memorial Stadium in Annapolis, Maryland on Saturday November 11, 2017, at no cost to the school. They will be performing at the Half time Extravaganza as the Naval Academy hosts SMU.

- Item 4. **MOU – Addendum O**
Recommendation: Approve the School Climate Leadership Initiative Memorandum and Understanding between Columbia Montour Area Vocational Technical School and the Central Susquehanna Intermediate Unit.

- Item 5. **Legal Services**
Recommendation: Utilize the services of Obermayer, Rebmann, Maxwell & Hippel, LLP for labor related legal services at a rate of \$170.00/hr. for the 2017-2018 SY.

- Item 6. **Transportation**
Recommendation: Approve the bus contractors, rates and drivers as follows for the 2017-2018 school year.

| Company | School to/from | Bus # | Driver | Rate |
|----------------------------|-------------------------|-------|---------------|-----------|
| Bower Transportation | AVTS to Berwick | 12 | Earl Karchner | \$ 95.93 |
| Bower Transportation | Berwick to AVTS | 52 | Gabe Acker | \$ 93.78 |
| Rhinard Transportation LLC | Benton to and from AVTS | 58 | Ericka Bower | \$ 255.62 |

| | | | | |
|-----------------------------|--------------------------------------|-----|------------------------------------|--------------------|
| Rhinard Transportation LLC | Millville to and from AVTS | 64 | Amy Wommer (AM)/Donna Fisk (PM) | \$ 254.57 |
| DJD Transit Inc. | Bloom To AVTS | 7 | Dan Davis | \$ 52.24 |
| Fishingcreek Transportation | Berwick to and from AVTS | 11 | Rick Dilena (AM)/Roger Mowery (PM) | \$ 119.05 |
| Fishingcreek Transportation | AVTS to Central | 15 | Lori Laubach | \$ 24.53 |
| Fishingcreek Transportation | Nescopeck to and from AVTS | 20 | Margaret Davidson | \$ 131.22 |
| Fishingcreek Transportation | Berwick to and from AVTS | 22 | Fred Bennett Jr. | \$ 137.66 |
| Fishingcreek Transportation | Danville to and from AVTS | 25 | Brian Kocher | \$ 210.96 |
| Fishingcreek Transportation | AVTS to Bloomsburg | 26 | Kelly Olivier | \$ 39.77 |
| Fishingcreek Transportation | AVTS to Bloomsburg (Mem/Evans Elem.) | 31 | Deborah Hemsarth | \$ 49.23 |
| Fishingcreek Transportation | AVTS to Bloomsburg (Buckhorn) | 38 | Rondel Groshek | \$ 38.14 |
| Fishingcreek Transportation | Central to AVTS | 6 | Dale Rothrock | \$ 21.31 |
| Fishingcreek Transportation | Bloom to AVTS | 8 | Catrina Michael | \$ 48.15 |
| Fishingcreek Transportation | Central to AVTS | 9 | Frances Mullen | \$ 21.19 |
| Fullington School Bus, LLC | Southern to and from AVTS | 11V | Kelly Fioravanti | \$ 213.57 |
| W.L. MYERS & SON LLC | Danville to and from AVTS | 49 | Judy Stetler | \$ 203.80 |
| Total Daily Rate: | | | | \$ 2,010.72 |

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve Item 3, Item 4, Item 5 and Item 6 as recommended. A roll call vote was taken with 11 yes and 0 no.

Item 7. Committee Reports

A. Policy – Brandon Hartman

Policy #237 Electronic Devices – Addendum Final Read

Recommendation: Approve policy #237 / Final Read.

Motion by Mr. Hartman and seconded by Mr. Chyko to approve policy #237 for final read. An affirmative voice vote was taken.

B. Negotiation – Mr. Keister/ absent

Contract

Recommendation: Approve the Collective Bargaining Agreement between CMAVTS and CMAVTS Education Association effective July 1, 2016 to June 30, 2020.

Motion by Mr. Fogarty and seconded by Mr. Chyko to approve the Collective Bargaining Agreement between CMAVTS and CMAVTS Education Association effective July 1, 2016 to June 30, 2020. A roll call vote was taken with 11 yes and 0 no.

C. Curriculum – Mr. Yeager

Donation

Recommendation: Accept a donation from Martz Technologies of one Hayssen Vertical Form Fill and Seal Bagging Machine valued at \$50,000.00.

Motion by Mr. Chyko and seconded by Mr. Gordner to accept a donation from Martz Technologies of one Hayssen Vertical Form Fill and Seal Bagging Machine valued at \$50,000.00. A roll call vote was taken with 11 yes and 0 no.

D. Budget & Finance – Mr. Chyko / no report.

Board Comment: *Mr. Bacher recognized the Danville Area School District’s counselors for their effort in light of our recent student death. He also thanked Ms. Maryanne Kovalewski from Berwick Area School Board as well as our sending districts for their outreach during a difficult time.*

Recognition of the Public: *none*

Upcoming Events:

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|---------------------------------|--|
| Fair Week / Closed | September 25, 2017 – September 29, 2017 |
| PAC Meeting | Friday October 6, 2017 at 9:30am |
| Parent Night | Thursday October 12, 2017 |
| Act 80 Day / No Students | Friday October 13, 2017 |
| JOC Meeting | Tuesday October 17, 2017 at 6:30pm |

Adjournment:

Motion by Mr. Chyko and seconded by Mr. Fogarty to adjourn the regular September 19, 2017 meeting at 7:23pm. An affirmative voice vote was taken.

Respectfully Submitted,

Tony Lylo, Board Secretary

Mal/tg