

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
September 20, 2016 - Minutes**

CALL TO ORDER

PLEDGE TO THE FLAG

The regular September meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson McGann called the meeting to order at 6:30p.m. with the pledge to the flag.

ROLL CALL

Mr. William Berger (Millville) - Present
Mr. Charles C. Chyko (Central) - Present
Mr. Robert Fogarty (Central) - Absent
Mr. Greg Gordner (Millville) - Present
Mr. Brandon Hartman (Benton) - Present
Mr. Bruce Hess (Benton) - Absent
Mr. Randy Keister (Danville) - Present
Atty. Marianne Kreisher (Treasurer/Bloomsburg) - Absent
Mr. Daniel McGann (Chairperson/Berwick) - Present

Ms. Maryann Kovalewski (Berwick) - Absent
Mr. Mike Yeager (Vice-Chairperson/Southern) - Present
Mr. John Yocum (Southern) - Present
Mr. Joe Yodock (Bloomsburg) – Absent
Ms. Tina Howell (Bloomsburg) – Present
Mr. Ron Robsock (Berwick) – Present
Ms. Kathleen DeYong (Benton) – Present

Others present: James Kofskie, Marla Conklin, Kathy Fedder

AGENDA HEARING PERIOD: *none*

DISCIPLINARY HEARING – STUDENT A

EXECUTIVE SESSION

Recommendation: Enter Executive Session to discuss confidential matters regarding Student A.

Motion by Mr. Chyko and seconded by Mr. Hartman to enter Executive Session at 6:32 pm to discuss confidential matter regarding Student A. An affirmative voice vote was taken.

REGULAR SESSION

Recommendation: Return to regular session.

Motion by Mr. Chyko and seconded by Mr. Yeager to return to regular session at 7:45 pm. An affirmative voice vote was taken.

RESULT OF DISCIPLINARY HEARING OF STUDENT A

Recommendation: Expel Student A through the end of the 2016-2017 school year.

Motion by Mr. Yeager and seconded by Mr. Chyko to accept recommendation of Administrative Director to expel Student A through the end of the 2016-2017 school year. A roll call vote was taken with 10 yes and 1 no (Mr. Keister). Motion passed.

Recommendation: Allow Student A to attend courses provided by the CMAVTS Adult Education program.

Motion by Mr. Chyko and seconded by Mr. Keister to allow Student A to attend courses provided by the CMAVTS Adult Education program. An affirmative voice vote was taken.

APPROVAL OF MINUTES – (Pages 6 & 7)

Recommendation: Approve the minutes of the August 25, 2016 special meeting as written.

Motion by Mr. Keister and seconded by Mr. Chyko to approve the minutes of the August 25, 2016 special meeting as written. An affirmative voice vote was taken.

ACCEPTANCE OF TREASURER'S REPORT – (Page 8)

Recommendation: Accept the Treasurer's Report for August 2016 as presented.

Motion by Mr. Chyko and seconded by Mr. Keister to accept the Treasurer's Report for August 2016 as presented. An affirmative voice vote was taken.

APPROVAL OF BILLS – (Pages 9 - 13)

Recommendation: Approve the bills as presented.

Motion by Mr. Chyko and seconded by Mr. Keister to approve the bills as presented. A roll call vote was taken with 11 yes and 0 no.

ACCEPTANCE OF BUSINESS MANAGER'S REPORT – (Pages 14 - 32)

Recommendation: Accept the August 2016 Business Manager's Report as presented.

Motion by Mr. Chyko and seconded by Mr. Gordner to accept the August 2016 Business Manager's Report as presented. An affirmative voice vote was taken.

ADMINISTRATIVE REPORT – Director

Item 1. Administration Reports

- A. **Administrative Director's Update** – Mr. Bacher
- B. **Principal's Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director's Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum A**
- H. **Cooperative Education Report – Addendum B**
- I. **Superintendent of Record Report** – Mr. Mathias

Item 2. Personnel

- A. **Assistant Cross Country – Addendum C**
Recommendation: Hire Nancy Lee Harmon as Assistant Cross Country Coach at Step 1, Year 1 with a salary of \$1,406.00/yr. retroactive to the start of the 2016-2017 season, all clearances on file.
- B. **FMLA**
Recommendation: Approve a Family Medical Leave for Nicole Wenner retroactive to August 24, 2016 and continue through on or about October 17, 2016. According to Board Policy 435 any employee may apply for twelve weeks unpaid leave because of a serious health condition. Medical benefits are maintained during the unpaid Family Medical Leave.
- C. **Homebound Instruction**
Recommendation: Approve homebound instruction for a Danville student, not to exceed five hours per week, effective from October 11, 2016 to on or about November 29, 2016.
- D. **Substitute Custodian – Addendum D**
Recommendation: Approve Jessica Talanca to be placed on the Substitute list for Custodial service, pending receipt of all clearances.
- E. **Substitute – Addendum E**
Recommendation: Approve Elizabeth Mocarski to be placed on the Academic Substitute Teacher list. All clearances on file.
- F. **Volunteer – Addendum F**
Recommendation: Approve Austin Colosimo as Volunteer Bowling Team Manager beginning the start of the 2016-2017 season pending all clearances.
- G. **Approval of 2016-2017 Advisors, Department Chairs and Mentors – Addendum G**
Recommendation: Approve the 2016-2017 Advisors, Department Chairs and Mentors. Compensation determined by the Collective Bargaining Agreement.

H. Instruction in the Home

Recommendation: Approve instruction in the home for a student from the Berwick Area School District at a total cost not to exceed \$510.00. The student will complete Academic Coursework through the Berwick Cyber Academy and Vocational Training at CMAVTS. The student will return full time to CMAVTS when able.

Motion by Mr. Keister and seconded by Mr. Chyko to approve Item 2, A - H as recommended. A roll call vote was taken with 10 yes and 1 no (Mr. Hartman). Motion passed.

Item 3. Transportation

Recommendation: Approve the bus contractors, rates and drivers as follows for the 2016-2017 school year.

Company	School to/from	Bus #	Driver	Rate
Bower Transportation	AVTS to Berwick	12	Earl Karchner	\$ 106.57
Bower Transportation	Berwick to AVTS	52	Gabe Acker	\$ 106.57
Rhinard Transportation LLC	Benton to and from AVTS	58	Erica Bower	\$ 253.63
Rhinard Transportation LLC	Millville to and from AVTS	64	Walter Worthington	\$ 238.56
DJD Transit Inc	Bloom To AVTS	7	Dan Davis	\$ 49.31
Fishingcreek Transportation	Berwick to and from AVTS	11	Kathy Fester (AM)/Roger Mowery (PM)	\$ 125.01
Fishingcreek Transportation	AVTS to Central	15	Lori Laubach	\$ 24.02
Fishingcreek Transportation	Nescopeck to and from AVTS	20	Tricia Hopper	\$ 113.79
Fishingcreek Transportation	Berwick to and from AVTS	22	Brenda Hundley	\$ 125.71
Fishingcreek Transportation	Danville to and from AVTS	25	Dean Foust	\$ 206.62
Fishingcreek Transportation	AVTS to Bloomsburg	26	Brad Kile	\$ 38.95
Fishingcreek Transportation	AVTS to Bloomsburg (Mem/Evans Elem.)	31	Deborah Hemsarth	\$ 46.63
Fishingcreek Transportation	AVTS to Bloomsburg (Buckhorn)	38	Rondel Groshek	\$ 37.36
Fishingcreek Transportation	Central to AVTS	6	Dale Rothrock	\$ 21.22
Fishingcreek Transportation	Bloom to AVTS	8	Fred Bennett Jr.	\$ 47.42
Fishingcreek Transportation	Central to AVTS	9	Garrett Lowe	\$ 22.01
Fullington School Bus, LLC	Southern to and from AVTS	11V	Joanne Stine	\$ 205.55
W.L. MYERS & SON LLC	Danville to and from AVTS	49	Judy Stetler	\$ 199.61
Total Daily Rate:				\$ 1,968.54

Motion by Mr. Chyko and seconded by Mr. Keister to approve the bus contractors, rates and drivers as follows for the 2016-2017 school year. Mr. Gordner asked if the name for the Millville driver was correct. Mr. Bacher will check with Mrs. Diltz and give an update at his next e-mail. Mr. Robsock asked why Berwick has fewer students than they have had in the past. Mr. McGann responded that their enrollment from Berwick was low because they had not utilized all their spots from last year. Mr. Robsock asked if it would lower their payment to AVTS. Mr. Lylo responded that it would be accounted for in the four year rolling average. A roll call vote was taken with 11 yes and 0 no.

Item 4. Committee Reports

- A. **Policy** – Brandon Hartman / *no report*
- B. **Negotiation** – Mr. McGann / *no report. Next meeting is scheduled for October 4, 2016.*
- C. **Curriculum** – Mr. Yeager / *At the meeting held on September 20, 2016 the Tap Program was discussed and a check list of services provided was shared with the board. The committee meeting agenda will be provided to the JOC at each months meeting. Mr. Yeager also reported that the committee is interested in developing a National Technology Honor Society at CMAVTS. He feels this will greatly benefit our students.*

I. Equipment

Recommendation: Approve purchasing, for Machining Technology, a Mitutoyo Crysta Plus M443 Coordinate Measuring Machine including M-Cosmos Software and 5 years of unlimited software support from George S. Maier Company at a cost of \$21,849.00.

II. MOU – Addendum H

Recommendation: Approve the MOU between CMAVTS and PDE, Bureau of Career and Tech Education to participate in the technical assistance program for 2016-2017 SY.

III. Equipment – Addendum I

Recommendation: Approve the purchase of Mechatronics training equipment as listed on Addendum I. This purchase is partially funded by a \$60,000.00 grant from the Alcoa Foundation. The remaining \$2,806.00 will be funded from the equipment line item of the General Fund.

Motion by Mr. Yeager and seconded by Mr. Chyko to approve recommendations I, II and III as presented. A roll call vote was taken with 11 yes and 0 no.

- D. **Budget & Finance** – Atty. Kreisher/ *Absent, no report. Mr. Bacher asked the JOC to e-mail Mr. Lylo or himself the names of anyone they would recommend from their district to serve on the Central Susquehanna Community Foundation Advisory Committee.*

Board Comment: *none*

Recognition of the Public: *none*

Upcoming Events:

Fair / School Closed	September 26 – 30, 2016
PAC Meeting	October 7, 2016, 9:30 am
JOC Meeting	October 18, 2016, 6:30 pm

Adjournment:

Motion by Mr. Chyko and seconded by Mr. Keister to adjourn the regular September 20, 2016 meeting at 8:19 pm. An affirmative voice vote was taken.

An Executive Session was held immediately after adjournment to discuss personnel matters.

Respectfully Submitted,

Tony Lylo, Board Secretary

Mal/tg