

**COLUMBIA-MONTOUR AVTS  
JOINT OPERATING COMMITTEE  
November 15, 2016 - Minutes**

**PRESENTATION BY CARPENTRY STUDENTS:** *Josh Wolfe and Starlette Francis (6:25pm – 6:40pm)*

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

*The regular November meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson McGann called the meeting to order at 6:42p.m. with the pledge to the flag.*

**ROLL CALL**

**Mr. William Berger** (Millville) - Present  
**Mr. Charles C. Chyko** (Central) - Present  
**Mr. Robert Fogarty** (Central) - Present  
**Mr. Greg Gordner** (Millville) - Absent  
**Mr. Brandon Hartman** (Benton) - Present  
**Mr. Bruce Hess** (Benton) - Present  
**Mr. Randy Keister** (Danville) - Present

**Atty. Marianne Kreisher** (Treasurer/Bloomsburg) - Present  
**Mr. Daniel McGann** (Chairperson/Berwick) - Present  
**Mr. Mike Yeager** (Vice-Chairperson/Southern) - Present  
**Mr. John Yocum** (Southern) - Present  
**Mr. Joe Yodock** (Bloomsburg) – Present  
**Mr. Ron Robsock** (Berwick) – Present

*Others present: James Kofskie, Ann Cary, Rick Miles, Marla Conklin.*

**AGENDA HEARING PERIOD:** *none*

**2015-2016 AUDIT PRESENTATION:** Brewer and Company, LLC - (Copy enclosed)

**Recommendation:** **Approve the 2015-2016 Audit report as presented.**

*Motion by Mr. Yeager and seconded by Mr. Berger to approve the 2015-2016 Audit report as presented. An affirmative voice vote was taken.*

**APPROVAL OF MINUTES –** (Pages 6 - 9)

**Recommendation:** **Approve the minutes of the October 18, 2016 meeting as written.**

**APPROVAL OF MINUTES –** (Pages 10)

**Recommendation:** **Approve the minutes of the Special October 20, 2016 meeting as written.**

**APPROVAL OF MINUTES –** (Pages 11)

**Recommendation:** **Approve the minutes of the Special November 2, 2016 meeting as written.**

*Motion by Mr. Chyko and seconded by Mr. Hartman to accept the minutes of the October 18, 2016 meeting, the Special October 20, 2016 meeting and the Special November 2, 2016 meeting as written. An affirmative voice vote was taken.*

**ACCEPTANCE OF TREASURER'S REPORT –** (Page 12)

**Recommendation:** **Accept the Treasurer's Report for October 2016 as presented.**

*Motion by Mr. Chyko and seconded by Mr. Fogarty to accept the Treasurer's Report for October 2016 as presented. An affirmative voice vote was taken.*

**APPROVAL OF BILLS –** (Pages 13 - 19)

**Recommendation:** **Approve the bills as presented.**

*Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the bills as presented. A roll call vote was taken with 12 yes and 0 no.*

**ACCEPTANCE OF BUSINESS MANAGER'S REPORT –** (Pages 20 - 38)

**Recommendation:** **Accept the October 2016 Business Manager's Report as presented.**

*Motion by Mr. Chyko and seconded by Mr. Fogarty to accept the October 2016 Business Manager's Report as presented.*

**ADMINISTRATIVE REPORT – Director**

**Item 1. Administration Reports**

- A. **Administrative Director’s Update** – Mr. Bacher
- B. **Principal’s Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director’s Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum A**
- H. **Cooperative Education Report – Addendum B**
- I. **Correspondence – Addendum C**
- J. **Superintendent of Record Report** – Mr. Mathias

**Item 2. Personnel**

**A. Wrestling – Addendum D**

**Recommendation:** Approve Jaqueline Mills as Volunteer Wrestling Record Keeper beginning the start of the 2016-2017 season. All clearances on file.

*Motion by Mr. Chyko and seconded by Mr. Hess to approve Jaqueline Mills as Volunteer Wrestling Record Keeper beginning the start of the 2016-2017 season. A roll call vote was taken with 12 yes and 0 no.*

**B. Resignation Cafeteria Manager – Addendum E**

**Recommendation:** Accept the resignation of Donna Harris as Cafeteria Manager.

*Motion by Mr. Chyko and seconded by Mr. Berger to accept the resignation of Donna Harris as Cafeteria Manager. A roll call vote was taken with 12 yes and 0 no.*

**C. Resignation Assistant Football Coach – Addendum F**

**Recommendation:** Accept the resignation of Bob Quick as Assistant Football Coach at the end of the 2016 season.

*Motion by Mr. Chyko and seconded by Mr. Fogarty to accept the resignation of Bob Quick as Assistant Football Coach at the end of the 2016 season. A roll call vote was taken with 12 yes and 0 no.*

**D. Blended Counseling Agreement - Addendum G**

**Recommendation:** Approve the agreement between the CMSU BH/DS Programs and Columbia-Montour AVTS.

*Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the agreement between the CMSU BH/DS Programs and Columbia-Montour AVTS. A roll call vote was taken with 12 yes and 0 no.*

**E. Resignation – Addendum J**

**Recommendation:** Accept the resignation of Dental/Hygienist Resource Specialist, Tammy Clossen.

*Motion by Mr. Chyko and seconded by Mr. Fogarty to accept the resignation of Dental/Hygienist Resource Specialist, Tammy Clossen. A roll call vote was taken with 12 yes and 0 no.*

**Item 3. New Occupational Advisory Committee Members**

**Recommendation:** Approve the following additions to the school’s Occupational Advisory Committee.

**Automotive Repair**

Donald Gunther	Sun Area CTC
Sandra Briggs	CMAVTS
Paul Bassininsky	Bob Weaver Chevy
Marlon VanHorn	Orelli Supply
John Ruddy	Ruddy’s Used Cars
Jennifer Sheatler	NAPA

**Automotive Technology**

Matthew Castel	WyoTech
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**Carpentry and Construction**

Glenn Luge	PA College of Tech
Donald Brown	Brown Family Builders

**Cosmetology**

Tiffany Gray	Janet’s Salon
Janet Thomas	Janet’s Salon
Peggy Fry	Tryanglez Salon
Kevin Farver	Holiday Hair
Tammy Morris	Today’s Hairstyles

**Electronics Technology**

Doug Alter Metrocast Communications

**Drafting and Design**

Matt Dumberth CCST / CSIU  
Marianne Dumberth CCST / CSIU

**Health Professionals**

Brenda Bodnar Bodnar Sales

**Electrical Occupations**

John Crumb Milco Industries  
Roy Coleman Milco Industries

**Welding Technology**

Travis Carr Milco Industries  
Tim Turnbach Penn College

*Motion by Mr. Chyko and seconded by Atty. Kreisher to approve the additions to the school's Occupational Advisory Committee. An affirmative voice vote was taken.*

**Item 4. Transportation**

**Recommendation:** Approve the following bus drivers for Bus # 64

Company	School to/from	Bus #	Driver
Rhinard Transportation LLC	Millville to AVTS	<b>64</b>	Amy Wommer
Rhinard Transportation LLC	AVTS to Millville	64	Donna Fisk

*Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the bus drivers for Bus #64. An affirmative voice vote was taken.*

**Item 5. Committee Reports**

**A. Policy – Brandon Hartman**

**Administrative Guidelines – Addendum H**

**Recommendation:** Approve the changes to the Administrative Guidelines for Policy #201 Student Admissions as presented.

*Motion by Mr. Hartman and seconded by Atty. Kreisher to approve the changes to the Administrative Guidelines for Policy #201 Student Admissions as presented. An affirmative voice vote was taken.*

**First Read – Addendum First Read**

**Recommendation:** Approve policy #301, 302, 303, 307, 309, 310 and 823 / First Read.

*Motion by Mr. Hartman and seconded by Mr. Chyko to approve policy #301, 302, 303, 307, 309, 310 and 823 / First Read. An affirmative voice vote was taken.*

**B. Negotiation – Mr. McGann / no report.**

**C. Curriculum – Mr. Yeager**

**Resolution**

**Recommendation:** Authorize CMAVTS to apply for and administer the RBEB/RBOG (USDA Rural Business Development Grant), and M. Anthony Lylo, Business Manager to sign grant documents.

*Motion by Mr. Chyko and seconded by Mr. Berger to authorize CMAVTS to apply for and administer the RBEB/RBOG (USDA Rural Business Development Grant), and M. Anthony Lylo, Business Manager to sign grant documents. A roll call vote was taken with 12 yes and 0 no.*

**Preliminary Draft – Addendum I**

**Recommendation:** Approve that the preliminary draft of the proposed vocational/academic program and associated building needs be endorsed by the Joint Operating Committee for release to each participating district board for action by their February 2017 meeting.

*Motion by Mr. Chyko and seconded by Mr. Yeager to approve that the preliminary draft of the proposed vocational/academic program and associated building needs be endorsed by the Joint Operating Committee for release to each participating district board for action by their February 2017 meeting. Mr. Hartman asked what action the districts were to take when presented with this information. Mr. Bacher asked that the districts give a yes/no vote to authorize us to get prices from an architect to develop a building plan. Mr. Bacher will work with the superintendents to develop a motion. Atty. Kreisher stated that her board will want to know what the building plan would cost and they may want to know the cost of the architect. Mr. Fogarty and Mr. Yeager suggested that we try to video tape students in their shops to show how crowded some of the areas are. Mr. Hess believes that the instructors should be involved with identifying deficiencies within their training program. An affirmative voice vote was taken.*

**Donation**

**Recommendation:** Accept a donation of ceramic tile, miscellaneous electrical supplies and a palm sander valued at \$900.00, from Mr. Ed Broadfield, for use in Building Trades Maintenance.

*Motion by Mr. Chyko and seconded by Mr. Fogarty to accept a donation of ceramic tile, miscellaneous electrical supplies and a palm sander valued at \$900.00, from Mr. Ed Broadfield, for use in Building Trades Maintenance. A roll call vote was taken with 12 yes and 0 no.*

**D. Budget & Finance – Atty. Kreisher / no report**

**Board Comment:** *Mr. Bacher asked if the JOC would like him to pursue individuals from each sending district to be members of the Foundation of Charitable Giving Committee. All members were in agreement.*

**Recognition of the Public:** *Mr. Kofskie asked for clarification on the changes to the Administrative Guidelines for Policy #201. Mr. Bacher explained that the only changes were dates and language clarification.*

**Upcoming Events:**

Thanksgiving Vacation	Thursday, November 24 & Friday, November 25, 2016
Big Game Day	Monday, November 28, 2016
PAC	Friday, December 2, 2016 at 9:30am
JOC	Tuesday, December 20, 2016 at 6:30pm

**Adjournment:**

*Motion by Mr. Chyko and seconded by Mr. Yodock to adjourn the regular November 15, 2016 meeting at 8:12pm. An affirmative voice vote was taken.*

**An Executive Session, requested by Mr. Mathias, was held immediately after adjournment to discuss personnel matters.**

*Respectfully Submitted,*

*Tony Lylo, Board Secretary*

*Mal/tg*