

**COLUMBIA-MONTOUR AVTS  
JOINT OPERATING COMMITTEE  
May 16, 2017 - Minutes**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

*The regular May meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson Yeager called the meeting to order at 6:30 p.m. with the pledge to the flag.*

**ROLL CALL**

**Mr. William Berger** (Millville) - Present  
**Mr. Charles C. Chyko** (Treasurer/Central) - Present  
**Mr. Robert Fogarty** (Vice-Chairperson /Central) - Present  
**Mr. Greg Gordner** (Millville) - Present  
**Mr. Brandon Hartman** (Benton) - Present  
**Mr. Bruce Hess** (Benton) - Present  
**Mr. Jonathan Jones** (Bloomsburg) - Present

**Mr. Randy Keister** (Danville) – Present /6:40pm  
**Mr. Ron Robsock** (Berwick) - Present  
**Mrs. Rhonda Wieners** (Berwick) - Present  
**Mr. Mike Yeager** (Chairperson/Southern) – Present  
**Mr. John Yocum** (Southern) - Present  
**Mr. Joe Yodock** (Bloomsburg) - Present

*Mr. Yeager offered condolences to Tracy Gillespie on the death of her father.*

*Others present: Kathy Fedder, James Kofskie, Marla Conklin*

**AGENDA HEARING PERIOD:** *None*

**APPROVAL OF MINUTES** – (Pages 5 - 8)

**Recommendation:** Approve the minutes of the April 18, 2017 meeting as written.

**ACCEPTANCE OF TREASURER’S REPORT** – (Page 9)

**Recommendation:** Accept the Treasurer’s Report for April 2017 as presented.

**APPROVAL OF BILLS** – (Pages 10 - 15)

**Recommendation:** Approve the bills as presented.

**ACCEPTANCE OF BUSINESS MANAGER’S REPORT** – (Pages 16 - 34)

**Recommendation:** Accept the April 2017 Business Manager’s Report as presented.

*Motion by Mr. Chyko and seconded by Mr. Yodock to approve the previous recommendations. A roll call vote was taken with 10 yes and 0 no (Mr. Keister Absent).*

**ADMINISTRATIVE REPORT – Director**

**Item 1. Administration Reports**

- A. Administrative Director’s Update** – Mr. Bacher
- B. Principal’s Report** – Mrs. Shipman
- C. Student Services Report** - Ms. Parsons
- D. Special Education Director’s Report** – Mr. Dunkelberger
- E. Director of Technology Report** – Mr. Adams
- F. Adult/Industry Education Report** – Ms. Gillespie
- G. Enrollment Report – Addendum A**
- H. Cooperative Education Report – Addendum B**
- I. Correspondence**
- J. Superintendent of Record Report** – Mr. Mathias

**Item 2. Personnel**

**A. Summer Projects**

**Recommendation:** Approve Printing Technology Instructor, Daniel Casey, to work during the summer 2017 on printing projects as needed, at a rate of \$33.00/hour, not to exceed 200 hours, and up to three students to assist at a rate of \$9.25/hour, not to exceed 200 total hours.

**B. Volunteer Coach – Addendum C**

**Recommendation:** Approve Ryan Golla as Volunteer Football Coach beginning the start of the 2017-2018 season.

**C. Retirement – Addendum D**

**Recommendation:** Accept the retirement of Donna Harris, Food Preparation Teacher, effective June 9, 2017.

**D. Paraprofessional & Tutor/Teacher Coverage Coordination**

**Recommendation:** Approve a stipend of \$1,000.00 per year to Ms. Brenda Shultz for coordination of paraprofessional

**E. School Solicitor**

**Recommendation:** Hire the firm of Derr, Pursel, Luschas & Naparsteck, with Mr. Noah Naparsteck as the school's Solicitor for SY 2017-2018 with an annual retainer fee of \$500.00 with an hourly rate of \$125.00.

**F. School Physician**

**Recommendation:** Hire Dr. Albert Alley as the CMAVTS School Physician for SY 2017-2018 at a rate of \$2,500.00/yr.

**G. School Auditor Proposal**

**Recommendation:** Hire Brewer and Company to perform the Columbia-Montour AVTS School Audit for school year 2016-2017 at a cost of \$11,075.00.

**H. Superintendent of Record**

**Recommendation:** Approve Cynthia Jenkins as CMAVTS's Superintendent of Record for the 2017-2018 school year with a start date of July 1, 2017. Ms. Jenkins will receive a \$2,000.00 stipend.

*Motion by Mr. Chyko and seconded by Mr. Robsock to approve Item 2. Personnel A through H as recommended. A roll call vote was taken with 11 yes and 0 no.*

**Item 3. SkillsUSA National Competition**

**Recommendation:** Approve 2 advisors and 3 students to attend the SkillsUSA National Competition in Louisville, Kentucky from June 19 through June 24, 2017 at a cost to the school not to exceed \$3,000.00.

**Item 4. Approval of Graduating Class List – Addendum E**

**Recommendation:** Approve the Class of 2017 Graduating Class List as presented in Addendum E, pending completion of graduation requirements.

**Item 5. Home Bound Instruction**

**Recommendation:** Approve homebound instruction for a Danville student not to exceed five hours per week, effective immediately.

*Motion by Mr. Fogarty and seconded by Mr. Yodock to approve the recommendations for Item 3, Item 4 and Item 5. A roll call vote was taken with 11 yes and 0 no.*

**Item 6. Committee Reports**

**A. Policy – Brandon Hartman / no report**

- B. **Negotiation** – Mr. Keister / The next negotiation meeting with teachers is scheduled for May 18, 2017.
- C. **Curriculum** – Mr. Yeager / The group of teachers that are making student applicant recommendations should take a tour of the school. 95% of applications refer to hands on learners. Students are academic first with a hands on component. Mrs. Shipman concurred. Sixth, seventh and eighth grade teachers should experience with we are all about. A possible in service for district employees was discussed. Mr. Fogarty said the plan was to get as many students as possible into technical programs. Numbers are increasing and he thanked the JOC.
- D. **Budget & Finance** – Mr. Chyko / no report

**Board Comment:** none

**Recognition of the Public:** Mrs. Fedder asked how members were appointed to the JOC. Mr. Yeager stated that volunteers are appointed by the president of the school sending district school boards. She also asked how many periods do teachers teach at CMAVTS. Mrs. Shipman stated seven periods. Mr. Mathias stated that teachers in other schools generally teach six to seven periods. There was a comment at Berwick’s meeting about CMAVTS accepting only 10 of 21 special education students and this was a point of contention. Mr. Dunkelberger explained the application process and the ranking of students to determine acceptance.

**Upcoming Events:**

<b>Student of the Month Luncheon</b>	<b>Tuesday May 23 at 11:30am in the School House Café</b>
<b>Senior Awards Ceremony</b>	<b>Friday May 26 at 9 am</b>
<b>Graduation</b>	<b>Tuesday June 6 at 7 pm</b> <b>(Meet on steps of Haas Auditorium at 6:15 for pictures)</b>
<b>PAC</b>	<b>Thursday June 1 at 9:30am</b>
<b>JOC</b>	<b>Tuesday June 20 at 6:30pm</b>

**Adjournment:**

Motion by Mr. Chyko and seconded by Mr. Robsock to adjourn the regular May 16, 2017 meeting at 7:30 pm. An affirmative voice vote was taken.

*Respectfully Submitted,*

*Tony Lylo, Board Secretary*

*Mal/tg*