

**COLUMBIA-MONTOUR AVTS  
JOINT OPERATING COMMITTEE  
June 20, 2017 - Minutes**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

*The regular June meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson Yeager called the meeting to order at 6:30 p.m. with the pledge to the flag.*

**ROLL CALL**

**Mr. William Berger** (Millville) - Present  
**Mr. Charles C. Chyko** (Treasurer/Central) - Absent  
**Mr. Robert Fogarty** (Vice-Chairperson /Central) - Present  
**Mr. Greg Gordner** (Millville) - Absent  
**Mr. Brandon Hartman** (Benton) - Present  
**Mr. Bruce Hess** (Benton) - Absent  
**Mr. Jonathan Jones** (Bloomsburg) - Present

**Mr. Randy Keister** (Danville) - Present  
**Mr. Ron Robsock** (Berwick) - Present  
**Mrs. Rhonda Wieners** (Berwick) Present/left at 7:03  
**Mr. Mike Yeager** (Chairperson/Southern) - Present  
**Mr. John Yocum** (Southern) - Present  
**Mr. Joe Yodock** (Bloomsburg) - Absent

*Others present: James Kofskie, Marla Conklin, Kathy Fedder, Cindy Jenkins*

**Executive Session**

**Recommendation: Enter into Executive Session to discuss personnel items.**

*Motion by Mr. Hartman and seconded by Mrs. Wieners to enter into Executive Session at 6:32pm to discuss personnel items. An affirmative voice vote was taken.*

**Regular Session**

**Recommendation: Return to Regular Session**

*Motion by Mr. Fogarty and seconded by Mr. Berger to return to Regular Session at 7:04pm. An affirmative voice vote was taken.*

**AGENDA HEARING PERIOD:** none

**APPROVAL OF MINUTES – (Pages 6 - 8)**

**Recommendation:**

**ACCEPTANCE OF TREASURER’S REPORT – (Page 9)**

**Recommendation: Accept the Treasurer’s Report for May 2017 as presented.**

**APPROVAL OF BILLS – (Pages 10 - 17)**

**Recommendation: Approve the bills as presented.**

**ACCEPTANCE OF BUSINESS MANAGER’S REPORT – (Pages 18 - 37)**

**Recommendation: Accept the May 2017 Business Manager’s Report as presented.**

*Motion by Mr. Keister and seconded by Mr. Berger to Approve / Accept as a block, the Minutes of the May 16, 2017 meeting as written; accept the Treasurer’s Report for May 2017 as presented; approve the Bills as presented and accept the May 2017 Business Manager’s Report as presented. A roll call vote was taken with 8 yes and 0 no.*

**ADMINISTRATIVE REPORT – Director**

**Item 1. Administration Reports**

**A. Administrative Director’s Update – Mr. Bacher**

- B. **Principal's Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director's Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum A**
- H. **Cooperative Education Report – Addendum B**
- I. **Correspondence**
- J. **Superintendent of Record Report** – Mr. Mathias

**Item 2. Personnel**

- A. **Volunteer Coach – Addendum C**  
**Recommendation:** Approve Emilie Whitmire as Volunteer Cheerleading Coach beginning the start of the 2017-2018 season. Pending receipt of all clearances.
- B. **Volunteer Coach – Addendum D**  
**Recommendation:** Approve Rachel Corter as Volunteer Cheerleading Coach beginning the start of the 2017-2018 season pending receipt of all clearances.
- C. **Assistant Coach – Addendum E**  
**Recommendation:** Approve hiring Nicole Moroney as Assistant Cheerleading Coach beginning the start of the 2017-2018 season at Step 1 with a salary of \$1,596.00, pending receipt of all clearances.
- D. **Assistant Coach**  
**Recommendation:** Approve hiring Robert Quick as Assistant Football Coach beginning the start of the 2017-2018 season at Step 13 with a salary of \$3,154.00. All clearances on file.
- E. **School Nurse – Addendum F**  
**Recommendation:** Approve hiring Argentina LaFata as School Nurse beginning the start of the 2017-2018 SY at Step 1, Class 1 with a salary of \$39,400.00 as per the Collective Bargaining Agreement. All clearances on file.
- F. **Athletic Director – Addendum G**  
**Recommendation:** Approve hiring Eric Wehrenberg as Part Time Athletic Director beginning the start of the 2017-2018 SY at a salary of \$11,000.00, pending receipt of all clearances.  
*Mr. Robsock would like the Athletic Director to attend JOC meetings due to the fact that Berwick's AD attends their meetings. . Mr. Bacher will discuss this with Mr. Wehrenberg. Mr. Mathias suggested having Mr. Wehrenberg attend if there is an issue.*
- G. **Resignation – Addendum H**  
**Recommendation:** Accept the resignation of Richard Slavick, Learning Support Teacher, effective the end of the 2016-2017 school year.
- H. **Resignation – Addendum I**  
**Recommendation:** Accept the resignation of Christy Lamon, Business Office Assistant, Class of 2020 advisor and Career Camp advisor, effective June 28, 2017.
- I. **Resignation – Addendum J**  
**Recommendation:** Accept the resignation of Mallie Culpepper, Spanish Teacher and Paraprofessional, effective June 30, 2017.
- J. **Summer School**  
**Recommendation:** Approve William Freeman to teach summer school retroactive to June 12, 2017. All clearances on file.

- K. **Summer School**  
**Recommendation:** Approve Lori Heisner to teach summer school retroactive to June 12, 2017. All clearances on file.
- L. **Resignation – Addendum K**  
**Recommendation:** Accept the resignation of Amber Trometter, Physical Education Teacher, effective July 1, 2017.
- M. **Summer Horticulture Part-time Help – Addendum L**  
**Recommendation:** Approve Kennedy Andreas as Summer Horticulture Part-time help at a rate of \$7.25/hr. not to exceed 4 hours per week.
- N. **Business Manager Assistant – Addendum M**  
**Recommendation:** Approve Amy Heller as a Full Time Business Manager Assistant at a rate of \$12.75/hr. with full benefits, effective June 21, 2017 pending receipt of all clearances.
- O. **Stipend**  
**Recommendation:** Approve a stipend of \$800.00 for Gail Parsons to compensate her for teaching Spanish for 16 days/4 periods per day, in addition to her administrative duties, while position was vacant from January 26, 2017 through February 21, 2017.  
*Motion by Mr. Keister and seconded by Mr. Fogarty to approve Item 2, A through O as recommended. A roll call vote was taken with 8 yes and 0 no.*

**Item 3. Student Accident Insurance**  
**Recommendation:** Accept a proposal from A.G. Administrators to offer voluntary student accident insurance at the following rates for the 2017-2018 SY.

Voluntary Student Accident coverage: \$150.00 (24 hour coverage)  
\$70.00 (school time)

**Item 4. School Lunch Prices**  
**Recommendation:** Approve school lunch prices for the 2016-2017 SY as follows:

- |                     |        |                      |        |
|---------------------|--------|----------------------|--------|
| • Student Breakfast | \$1.70 | • Reduced Lunch      | \$ .45 |
| • Student Lunch     | \$2.45 | • Employee Breakfast | \$2.10 |
| • Employee Lunch    | \$4.00 |                      |        |

**Item 5. Depository**  
**Recommendation:** Appoint the First Keystone National Bank as depository for the school’s General Fund and credit card account and First Columbia Bank and Trust Co. as depository for all other accounts for SY 2017-2018.

**Item 6. New Occupational Advisory Committee Members**  
**Recommendation:** Approve Casey A. Ross from Clark Technology Systems to be added to the Welding program Occupational Advisory Committee.  
*Motion by Mr. Keister and seconded by Mr. Fogarty to approve Items 3, 4, 5, and 6 as recommended. A roll call vote was taken with 8 yes and 0 no.*

**Item 7. Committee Reports**

- A. **Policy – Brandon Hartman**

**000 Section: Local Joint Operating Committee Procedures**

- # 007 Policy Manual Access
- # 011 Principles for Governance & Leadership

**100 Section: Programs**

- #123.2 Sudden Cardiac Arrest
- #127 Copy of Assessments

**200 Section: Pupils**

- #248 Unlawful Harassment
- #252 Dating Violence

**Recommendation: Approve Policy Numbers 007, 011, 123.2, 127, 248, 252 – Final Read**

*Motion by Mr. Hartman and seconded by Mr. Fogarty to approve Policy Numbers 007, 011, 123.2, 127, 248, and 252 for final read. An affirmative vote was taken.*

- B. **Negotiation** – Mr. Keister / *no report*
  
- C. **Curriculum** – Mr. Yeager / *no report*
  
- D. **Budget & Finance** – Mr. Chyko/Absent / *no report*

**Board Comment:** *Mr. Robsock asked Mr. Lylo if he knew the status of the State Budget. Mr. Lylo, Mr. Bacher, Mr. Keister and Mr. Mathias spoke about a news article circulating that talks about a “get out of town budget”.*

**Recognition of the Public:** *Mrs. Fedder congratulated the **many** students that received awards at this year’s awards ceremony.*

**Upcoming Events:**

**JOC Meeting      Tuesday July 18, 2017 at 6:30pm**

**Adjournment:**

*Motion by Mr. Fogarty and seconded by Mr. Berger to adjourn the regular June 20, 2017 meeting at 7:40 pm. An affirmative voice vote was taken.*

*Respectfully Submitted,*

*Tony Lylo, Board Secretary*

*Mal/tg*