

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
January 23, 2018 - Minutes**

CALL TO ORDER

PLEDGE TO THE FLAG

The regular January meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson Yeager called the meeting to order at 6:30p.m. with the pledge to the flag.

ROLL CALL

Mr. William Berger (Millville) - Present

Mr. Kevin Brouse (Danville) - Present

Mr. Charles C. Chyko (Treasurer/Central) - Absent

Mr. Robert Fogarty (Vice-Chair/Central) - Present

Ms. Colleen Eves (Millville) - Present

Mrs. Kathleen DeYong (Benton) - Present

Mr. Bruce Hess (Benton) - Absent

Mrs. Tina Howell (Bloomsburg) - Absent

Mr. Randy Keister (Danville) - Present

Mr. Keith Hess (Berwick) - Present

Mr. Daniel McGann (Berwick) - Present

Mr. Mike Yeager (Chairperson/Southern) - Present

Mr. John Yocum (Southern) - Present

Mr. Joe Yodock (Bloomsburg) - Present

Others present: James Kofskie, Christy Lamon, Audrey Hiller, Marla Conklin

AGENDA HEARING PERIOD: *none*

SCHOOL BOARD APPRECIATION – *Mr. Bacher introduced Audrey Hiller to the JOC. Audrey addressed the JOC regarding January Board Appreciation month.*

EXECUTIVE SESSION

Recommendation: **Enter into Executive Session to discuss contract, real estate, and personnel issues.**

Motion by Mr. Fogarty and seconded by Mr. McGann to enter into Executive Session at 6:37pm to discuss contract, real estate, and personnel issues. An affirmative voice vote was taken.

REGULAR SESSION

Recommendation: **Return to Regular Session.**

Motion by Mr. McGann and seconded by Mr. Yodock to return to Regular Session at 7:09pm. An affirmative voice vote was taken.

APPROVAL OF MINUTES – (Pages 5 - 7)

Recommendation: **Approve the minutes of the December 19, 2017 meeting as written.**

ACCEPTANCE OF TREASURER'S REPORT – (Page 8)

Recommendation: **Accept the Treasurer's Report for December 2017 as presented.**

APPROVAL OF BILLS – (Pages 9 - 14)

Recommendation: **Approve the bills as presented.**

ACCEPTANCE OF BUSINESS MANAGER'S REPORT – (Pages 15 – 33)

Recommendation: **Accept the December 2017 Business Manager's Report as presented.**

Motion by Mr. Keister and seconded by Mr. Fogarty to approve the minutes of the December 19, 2017 meeting as written, accept the Treasurer's Report for December 2017 as presented, approve the bills as presented and accept the December 2017 Business Manager's Report as presented. A roll call vote was taken with 11 yes and 0 no.

Item 1. Administration Reports

- A. **Administrative Director's Update** – Mr. Bacher
- B. **Administrators' Written Reports – Addendum A**
 - Principal's Report – Mrs. Shipman
 - Student Services Report - Ms. Parsons
 - Special Education Director's Report – Mr. Dunkelberger
 - Director of Technology Report – Mr. Adams
 - Adult/Industry Education Report – Ms. Gillespie / *absent*
- C. **Enrollment Report – Addendum B**
- D. **Cooperative Education Report – Addendum C**
- E. **Correspondence – Addendum D**
- F. **Superintendent of Record Report** – Ms. Jenkins / *no report*

Item 2. Personnel

- A. **Resignation – Addendum E**
Recommendation: Accept the resignation of Bob Quick, Assistant Football Coach, effective immediately.
- B. **School Solicitor**
Recommendation: Hire the firm of Derr, Pursel, Luschas & Naparsteck, with Atty. Noah Naparsteck as the school's Solicitor for SY 2018-2019 with an annual retainer fee of \$500.00 with an hourly rate of \$125.00.
- C. **Mentor**
Recommendation: Approve Natalie Hart as mentor for Robyn Ryman, Spanish teacher, at a stipend of \$600.00 as per the Collective Bargaining Agreement.
Motion by Mr. Keister and seconded by Mr. McGann approve Item 2. Personnel, A, B, and C as recommended. A roll call vote was taken with 11 yes and 0 no.

Item 3. Budget Timeline Schedule

January 2018	Formation of Budget by CMAVTS Administration
January 5, 2018	Review of preliminary budget by PAC
January 16, 2018	Review of preliminary budget by JOC
February 2018	Final formulation
February 9, 2018	Final review by PAC
February 20, 2018	Final review by JOC / Action by JOC for Release
March 2018	Review / Approval by District Boards
April 2018	Report of District Board Action to JOC

Item 4. School Calendar 2018-2019 SY – Addendum F

Recommendation: Approve the yearly school calendar for the 2018-2019 school year.

Item 5. Career Camp

Recommendation: Authorize the school to conduct Career Camp during the weeks of July 16 – 20 and July 23 – 27, 2018 at a cost of \$125.00 per camper for students entering grades 6, 7, and 8 in the fall of 2018.

Item 6. Summer School

Recommendation: Authorize the school to conduct a remedial summer school program from June 18, 2018 to July 13, 2018 and set fees as follows:

- \$55.00 for a 10-hour course – Critical Reading/Math/Problem Solving
- \$100.00 for a 20-hour course – Gym/Health
- \$140.00 for a 30-hour course – All 1 Credit Academic Courses
- \$170.00 for a 40-hour course – All 1 Credit Academic Courses (Students with less than a 50% average)

Item 7. Summer School Instructors

Recommendation: Authorize the following teachers for Summer School 2018 with compensation to be provided as per the Collective Bargaining Agreement.

Becky Donnelly	Pam Bennett	Lori Heisner	James Kofskie	Eric Turofski	Kristin Sarnoski
Anthony Melito	Frank Payne	Danielle Becker	Bernie Ridall	Teresa Drucker	Lisa Strickland

Item 8. Incentive Award – Addendum G

Recommendation: Approve an Incentive Award for Keith Cagigas, electricity teacher, of \$450.00 for the successful completion of HBI Instructor Certification. Compensation for Incentive Award is determined by the Collective Bargaining Agreement.

Motion by Mr. Keister and seconded by Mr. Yodock to approve Items 4, 5, 6, 7 and 8 as recommended. A roll call vote was taken with 11 yes and 0 no.

Item 9. Committee Reports

- A. **Policy** / The next meeting will be Thursday, January 25, 2018 at 5:00pm.
- B. **Negotiation** – Mr. Keister / no report
- C. **Curriculum** – Mr. Yeager

Recommendation: Approve the purchase of a Victor 1640S Lathe with Special Package at a total cost of \$17,000.00.

Recommendation: Approve the purchase of a Harding Series 1 Knee Mill at a total cost of \$20,964.00.

Motion by Mr. Fogarty and seconded by Mr. McGann to approve the purchase of a Victor 1640S Lathe with Special Package at a total cost of \$17,000.00 and the purchase of a Harding Series 1 Knee Mill at a total cost of \$20,964.00. Mrs. DeYong asked what a Knee Mill is. Mr. Bacher explained and Mr. Fogarty offered further explanation. A roll call vote was taken with 11 yes and 0 no.

- D. **Budget & Finance** – Mr. Chyko / Mr. McGann has volunteered to participate on this committee.

Board Comment: none

Recognition of the Public: Mrs. Conklin, Vice President of the Alumni Association stated that the first Winter Concert will be Saturday, January 27, 2018 in the cafeteria with music by Campfire Bacon. This is a great family night.

Upcoming Events:

PAC Meeting	Friday, February 9, 2018 at 9:30am
Open House	Sunday, February 11, 2018, 1 to 4pm
President’s Weekend / Closed	Friday, February 16 & Monday, February 19, 2018
JOC Meeting	Tuesday, February 20, 2018 at 6:30pm

Adjournment:

Motion by Mrs. DeYong and seconded by Mr. Keith Hess to adjourn the regular January 23, 2018 meeting at 7:41pm. An affirmative voice vote was taken.

Respectfully Submitted,

Tony Lylo, Board Secretary

MAL/tg