

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
February 21, 2017 - Minutes**

CALL TO ORDER

PLEDGE TO THE FLAG

The regular February meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Chairperson Yeager called the meeting to order at 6:32 p.m. with the pledge to the flag.

ROLL CALL

Mr. William Berger (Millville) - Present

Mr. Charles C. Chyko (Treasurer/Central) - Present

Mr. Robert Fogarty (Vice-Chairperson /Central) - Present

Mr. Greg Gordner (Millville) - Present

Mr. Brandon Hartman (Benton) - Present

Mr. Bruce Hess (Benton) - Absent

Mr. Randy Keister (Danville) - Present

Atty. Marianne Kreisher (Bloomsburg) - Absent

Mr. Ron Robsock (Berwick) - Present

Mrs. Rhonda Wieners (Berwick) - Present

Mr. Mike Yeager (Chairperson/Southern) - Present

Mr. John Yocum (Southern) - Present

Mr. Joe Yodock (Bloomsburg) - Absent

Others present: Marla Conklin, Cathy Fedder, Becky Donnelly, James Kofskie, and Ann Cary

AGENDA HEARING PERIOD: *none*

DISCIPLINARY HEARING – STUDENT I

EXECUTIVE SESSION

Recommendation: Enter into Executive Session to discuss confidential matters at 6:34pm regarding Student I.

Motion by Mr. Chyko and seconded by Mr. Fogarty to enter into Executive Session at 6:34 to discuss confidential matters regarding Student I. An affirmative voice vote was taken.

RESULT OF DISCIPLINARY HEARING OF STUDENT I

Recommendation: By a preponderance of the evidence, the committee has determined there has been a violation of Policy 218.2.

Motion by Mr. Chyko and seconded by Mr. Berger that by a preponderance of the evidence, the committee has determined there has been a violation of Policy 218.2. A roll call vote was taken with 9 yes and 1 no (Mr. Hartman).

REGULAR SESSION

Recommendation: Return to regular session at 7:51pm.

Motion by Mr. Berger and seconded by Mr. Robsock to return to regular session at 7:51pm. An affirmative voice vote was taken.

RESULT OF DISCIPLINARY HEARING OF STUDENT I

Recommendation: After consideration of the testimony and evidence presented in this matter, the Committee accepts the recommendation of the Administration.

Motion by Mrs. Wieners and seconded by Mr. Chyko to accept the recommendation of the Administration. A roll call vote was taken with 10 yes and 0 no.

APPROVAL OF MINUTES – (Pages 7 - 11)

Recommendation: Approve the minutes of the January 17, 2017 meeting as written.

APPROVAL OF MINUTES – (Pages 12 - 13)

Recommendation: Approve the minutes of the January 25, 2017 Special meeting as written.

APPROVAL OF OAC MINUTES – (electronic copy/ hard copy upon request)

Recommendation: Accept the minutes of the Occupational Advisory Committees Fall 2016 meeting as presented.

ACCEPTANCE OF TREASURER'S REPORT – (Page 14)

Recommendation: Accept the Treasurer's Report for January 2017 as presented.

APPROVAL OF BILLS – (Pages 15 - 22)

Recommendation: Approve the bills as presented.

ACCEPTANCE OF BUSINESS MANAGER'S REPORT – (Pages 23 - 41)

Recommendation: Accept the January 2017 Business Manager's Report as presented.

Motion by Mr. Chyko and seconded by Mr. Robsock to approve and accept the minutes and reports as presented. A roll call vote was taken with 10 yes and 0 no.

ADMINISTRATIVE REPORT – Director

Item 1. Administration Reports

- A. Administrative Director's Update – Mr. Bacher**
- B. Principal's Report – Mrs. Shipman**
- C. Student Services Report - Ms. Parsons**
- D. Special Education Director's Report – Mr. Dunkelberger**
- E. Director of Technology Report – Mr. Adams**
- F. Adult/Industry Education Report – Ms. Gillespie**
- G. Enrollment Report – Addendum A**
- H. Cooperative Education Report – Addendum B**
- I. Correspondence**
- J. Superintendent of Record Report – Mr. Mathias**

Item 2. Personnel

- A. Resignation – Addendum C**
Recommendation: Accept the resignation of Aaron Billet, Spanish Teacher, retroactive to February 1, 2017.
- B. Homebound Instruction**
Recommendation: Approve homebound instruction for a Berwick student, not to exceed five hours per week, retroactive to January 25, 2017.
- C. Tutoring**
Recommendation: Approve tutoring for a Berwick student not to exceed five hours per week, retroactive to February 14, 2017.
- D. Adult Education Welding – Addendum D**
Recommendation: Approve Jacob Sobeck as Adult Education Welding instructor with a start rate of \$20.00 per hour. All clearances on file.

E. Adult Education Nurse Aide – Addendum E

Recommendation: Hire Grace Trutt to complete all necessary paperwork and attend any meetings required to have an Adult Nurse Aide Program approved by the Commonwealth of Pennsylvania, Department of Education at a stipend of \$1,200.00 payable upon receipt of certification.

Recommendation: Hire Grace Trutt as Adult Education Nurse Aide Instructor at a rate of \$30.00/hour. All clearances on file.

F. Request for Unpaid Leave – Addendum F

Recommendation: Approve Doug Berninger, Reassignment Room Supervisor, for unpaid leave from March 22 through March 31, 2017.

G. Part-time Spanish/Para – Addendum G

Recommendation: Approve Mallie Culpepper as a long term substitute Spanish Instructor for 5 of 9 periods per day at an annual salary of \$21,888.89 and Paraprofessional for 4 of 9 periods per day at \$10.75/hr. Total annual wage is \$28,410.56. Wages will be prorated for the remainder of the 2016-2017 school year. Benefits provided per the respective Collective Bargaining Agreements. Ms. Culpepper's employment status will change to 5/9 Spanish teacher upon receipt of her Level I teaching certificate from the Commonwealth of Pennsylvania. All clearances on file.

Motion by Mr. Fogarty and seconded by Mr. Chyko to approve Item 2. Personnel A – G as recommended. A roll call vote was taken with 10 yes and 0 no.

Item 3. Learning Support Field Trip

Recommendation: Approve an out of state field trip for Learning Support students to visit the memorials and museums of Washington DC on April 7, 2017 at no cost to the school.

Motion by Mr. Fogarty and seconded by Mr. Gordner to approve an out of state field trip for Learning Support students to visit the memorials and museums of Washington DC on April 7, 2017 at no cost to the school. An affirmative voice vote was taken.

Item 4. Revised School Calendar 2017-2018 SY – Addendum H

Recommendation: Approve the revised yearly school calendar for the 2017-2018 school year.

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the revised yearly school calendar for the 2017-2018 school year.

Item 5. Agreement – Addendum I

Recommendation: Approve the Shelter Agreement between CMAVTS and the American Red Cross.

Motion by Mr. Chyko and seconded by Mr. Gordner to approve the Shelter Agreement between CMAVTS and the American Red Cross.

Item 6. Agreement – Addendum J

Recommendation: Approve the Transportation plan between CMAVTS and the Columbia County Children and Youth Agency.

Motion by Mr. Chyko and seconded by Mr. Gordner to approve the Transportation plan between CMAVTS and the Columbia County Children and Youth Agency. An affirmative voice vote was taken.

Item 7. Budget Timeline Schedule

February 2017	Final formulation
February 3, 2017	Final review by PAC
February 21, 2017	Final review by JOC / Action by JOC for Release
March 2017	Review / Approval by District Boards
April 2017	Report of District Board Action to JOC

Recommendation: Approve that the 2017-2018 General Fund Operating Budget in the amount of \$8,491,631.00 be endorsed by the Joint Operating Committee for release to each participating district board for action at their March 2017 meeting.

Motion by Mr. Fogarty and seconded by Mr. Chyko to approve that the 2017-2018 General Fund Operating Budget in the amount of \$8,491,631.00 be endorsed by the Joint Operating Committee for release to each participating district board for action at their March 2017 meeting. Mr. Robsock asked how much Berwick's contribution increased from 2016-2017 to 2017-2018 school year. Mr. Lylo explained that Berwick's contribution increased by \$58,424.00. A roll call vote was taken with 10 yes and 0 no.

Item 8. Summer School

Recommendation: Authorize the school to conduct a remedial summer school program from June 12, 2017 to July 7, 2017 and set fees as follows:

- \$50.00 for a 10-hour course – Critical Reading/Math/Problem Solving
- \$95.00 for a 20-hour course – Gym/Health
- \$130.00 for a 30-hour course – All 1 Credit Academic Courses
- \$160.00 for a 40-hour course – All 1 Credit Academic Courses (Students with less than a 50% average)

Motion by Mr. Chyko and seconded by Mr. Berger to authorize the school to conduct a remedial summer school program from June 12, 2017 to July 7, 2017 and set fees as follows as presented. A roll call vote was taken with 10 yes and 0 no.

Item 9. Summer School Instructors

Recommendation: Authorize the following teachers for Summer School 2017 with compensation to be provided as per the Collective Bargaining Agreement.

Teresa Drucker	Rich Finch	Amanda Lombardo	Eric Turofski
Frank Payne	Bryan Hiller	Anthony Melito	James Kofskie

Motion by Mr. Chyko and seconded by Mr. Gordner to authorize the listed teachers for Summer School 2017 with compensation to be provided as per the Collective Bargaining Agreement. A roll call vote was taken with 10 yes and 0 no.

Item 10. Committee Reports

- A. **Policy** – Brandon Hartman / next meeting will be Thursday, February 23, 2017 and the committee will be reviewing the student handbook and wellness policy.
- B. **Negotiation** – Mr. Keister / The next staff negotiation meeting will be held on Thursday, February 23, 2017 and the negotiations are going very well. The next teacher negotiation meeting will be held on Thursday, March 2, 2017 and Mr. Keister believes an agreement is close.
- C. **Curriculum** – Mr. Yeager / Mr. Yeager stated that a curriculum meeting was held today. Committees are being formed for continuity. There will be a Math Department meeting on February 23, 2017 to discuss utilization of T-Charts. Other discussion at the curriculum meeting included Adult Education and grant opportunities.

D. Budget & Finance – Mr. Chyko / no report at this time.

Board Comment: *Mr. Bacher stated that he is happy to attend any sending school board meeting to discuss the budget and/or RFP.*

Recognition of the Public: *Mrs. Fedder asked for clarification regarding Mr. Brookhart’s statements at Berwick’s last board meeting. Mrs. Fedder believed that Berwick was waiting for a plan from CMAVTS prior to approving a feasibility study for CMAVTS renovations. Mr. Bacher stated that the feasibility study has been completed and Mr. Brookhart may have been speaking about approval of CMAVTS request to submit an RFP. Mrs. Wieners agreed that the wrong term was probably used. Mrs. Fedder hopes that everyone keeps in mind that Union Halls are empty. “Our area needs the trades.” Mrs. Conklin brought attention to the JOC that she received a call from a friend that her daughter did not receive an application for CMAVTS. She would like board members to relay to their schools that these applications need to get to their students.*

Upcoming Events:

PAC	Friday, March 3, 2017 at 9:30am
Spring Break / closed	Monday, March 20, 2017
JOC	Tuesday, March 21, 2017 at 6:30pm

Adjournment:

Motion by Mr. Chyko and seconded by Mr. Robsock to adjourn the regular February 21, 2017 meeting at 8:36 pm. An affirmative voice vote was taken.

An Executive Session was held immediately after adjournment to discuss personnel matters.

Respectfully Submitted,

Tony Lylo, Board Secretary

Mal/tg