

**COLUMBIA-MONTOUR AVTS  
JOINT OPERATING COMMITTEE  
December 20, 2016 - Minutes**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

*The regular December meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. Vice-Chairperson Yeager called the meeting to order at 6:32 p.m. with the pledge to the flag.*

**ROLL CALL**

<b>Mr. William Berger</b> (Millville) - Absent	<b>Mr. Ron Robsock</b> (Berwick) - Present
<b>Mr. Charles C. Chyko</b> (Central) - Present	<b>Mrs. Rhonda Wieners</b> (Berwick) - Present
<b>Mr. Robert Fogarty</b> (Central) - Present	<b>Mr. Mike Yeager</b> (Vice-Chairperson/Southern) - Present
<b>Mr. Greg Gordner</b> (Millville) - Present	<b>Mr. John Yocum</b> (Southern) - Present
<b>Mr. Brandon Hartman</b> (Benton) - Present	<b>Mr. Joe Yodock</b> (Bloomsburg) - Present
<b>Mr. Bruce Hess</b> (Benton) – Present	
<b>Mr. Randy Keister</b> (Danville) - Present	<b>Mr. James Dodge</b> (Millville) - Present
<b>Atty. Marianne Kreisher</b> (Treasurer/Bloomsburg) – Present	

*Others present: James Kofskie, Marla Conklin, Kathy Fedder*

**AGENDA HEARING PERIOD:** *none*

**ANNUAL REORGANIZATION**

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**ELECTION OF A TEMPORARY CHAIRPERSON**

*Mr. Fogarty nominated Atty. Kreisher as temporary chairperson. The nomination was seconded by Mr. Chyko. Motion by Mr. Fogarty and seconded by Mr. Chyko to close the nominations. An affirmative voice vote was taken.*

**ELECTION OF A CHAIRPERSON**

*Mr. Fogarty nominated Mr. Yeager as chairperson. The nomination was seconded by Mr. Chyko. Motion by Mr. Chyko and seconded by Mrs. Wieners to close the nominations. An affirmative voice vote was taken.*

**ELECTION OF A VICE CHAIRPERSON**

*Mr. Robsock nominated Mr. Fogarty as vice chairperson. The nomination was seconded by Mr. Chyko. Motion by Mr. Chyko and seconded by Atty. Kreisher to close the nominations. An affirmative voice vote was taken.*

**ELECTION OF TREASURER**

*Mr. Fogarty nominated Mr. Chyko as treasurer. The nomination was seconded by Mr. Yocum. Motion by Atty. Kreisher and seconded by Mr. Fogarty to close the nominations. An affirmative voice vote was taken.*

**APPROVAL OF MINUTES – (Pages 5 - 8)**

**Recommendation: Approve the minutes of the November 15, 2016 meeting as written.**

*Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the minutes of the November 15, 2016 meeting as written. An affirmative voice vote was taken.*

**ACCEPTANCE OF TREASURER’S REPORT – (Page 9)**

**Recommendation: Accept the Treasurer’s Report for November 2016 as presented.**

Motion by Mr. Chyko and seconded by Mr. Yodock to accept the Treasurer's Report for November 2016 as presented. An affirmative voice vote was taken.

**APPROVAL OF BILLS – (Pages 10 - 16)**

**Recommendation:** Approve the bills as presented. Motion by Mr. Chyko and seconded by Mr. Robsock to approve the bills as presented. A roll call vote was taken with 12 yes and 0 no.

**ACCEPTANCE OF BUSINESS MANAGER'S REPORT – (Pages 17 - 35)**

**Recommendation:** Accept the November 2016 Business Manager's Report as presented.

Motion by Mr. Keister and seconded by Mr. Chyko to accept the November 2016 Business Manager's Report as presented. An affirmative voice vote was taken.

**ADMINISTRATIVE REPORT – Director**

**Item 1. Administration Reports**

- A. **Administrative Director's Update** – Mr. Bacher
- B. **Principal's Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director's Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum A**
- H. **Cooperative Education Report – Addendum B**
- I. **Correspondence**
- J. **Superintendent of Record Report** – Mr. Mathias

**Item 2. Personnel**

- A. **Resource Specialist/Supplemental Instructor – Addendum C**  
**Recommendation:** Approve hiring Valerie McCreary as Resource Specialist/Supplemental Instructor for Dental Assistant/Hygienist at a rate of \$25.00/hr., not to exceed 10 hours per week through the remainder of the 2016-2017 school year, effective upon receipt of all clearances and Resource Specialist permit.
- B. **Homebound Instruction**  
**Recommendation:** Approve homebound instruction for a Berwick student, not to exceed five hours per week, effective immediately.
- C. **Homebound Instruction**  
**Recommendation:** Approve homebound instruction for a Berwick student, not to exceed five hours per week, effective immediately.
- D. **Resignation – Addendum D**  
**Recommendation:** Accept resignation of James Fiedler as a paid Assistant Girls Soccer Coach and change status to Volunteer Girls Soccer Coach.
- E. **Homebound Instruction**  
**Recommendation:** Approve homebound instruction for a Danville student, not to exceed five hours per week, effective on or about January 3, 2017.

Motion by Mr. Keister and seconded by Mr. Chyko to approve Item 2. Personnel A through E as presented. Mr. Fogarty questioned the low pay rate for the Resource Specialist. Mr. Bacher explained that the pay scale was already budgeted for this year but will be reexamined during the new budget approval. A roll call vote was taken with 12 yes and 0 no.

### Item 3. Budget Timeline Schedule

December 2016	Consideration of Budget requests to Staff
December 2016 - January 2017	Formation of Budget by CMAVTS Administration
January 6, 2017	Review of preliminary budget by PAC
January 17, 2017	Review of preliminary budget by JOC
February 2017	Final formulation
February 3, 2017	Final review by PAC
February 21, 2017	Final review by JOC / Action by JOC for Release
March 2017	Review / Approval by District Boards
April 2017	Report of District Board Action to JOC

### Item 4. Committee Reports

#### A. Policy – Brandon Hartman

##### Final Read – Addendum Final Read

**Recommendation:** Approve policy #301, 302, 303, 307, 309, 310 and 823 / Final Read.

##### First Read – Addendum First Read

**Recommendation:** Approve policy #304.1 / First Read.

*Motion by Mr. Hartman and seconded by Mr. Keister to approve policy #301, 3012, 303, 307, 309, 310 and 823 for Final Read and policy #304.1 for first read. An affirmative voice vote was taken.*

#### B. Negotiation – Mr. Keister volunteered to chair the Negotiation committee due to Mr. McGann no longer being a board member. In addition to Mr. Keister, the committee members will be Mr. Chyko, Mr. Yodock, Mr. Fogarty and Mr. Hartman.

#### C. Curriculum – Mr. Yeager

##### I. Equipment

**Recommendation:** Approve the purchase of Viper 2 Direct to Garment Printer at a cost of \$12,492.00 for Printing Technology. The purchase is funded through the supplemental equipment grant.

##### II. Donation

**Recommendation:** Accept the donation of a 2007 Dodge Caravan from Hope Morrow valued at \$1,000.00 for use in the Automotive programs.

*Motion by Mr. Keister and seconded by Atty. Kreisher to approve the purchase of a Viper 2 Direct to Garment Printer at a cost of \$12,492.00 for Printing Technology. The purchase is funded through the supplemental equipment grant and accept the donation of a 2007 Dodge Caravan from Hope Morrow valued at \$1,000.00 for use in the Automotive programs. A roll call vote was taken with 12 yes and 0 no.*

#### D. Budget & Finance – Atty. Kreisher / no report at this time.

**Board Comment:** Mr. Fogarty publically thanked Mr. Dan McGann for his 16 years of service on the CMAVTS JOC Committee. His commitment and dedication to CMAVTS is greatly appreciated and he will be missed. Mr. Fogarty also welcomed Mrs. Wieners and Mr. Robsock to the JOC. Mr. Yeager echoed Mr. Fogarty.

**Recognition of the Public:** *Mrs. Fedder asked if Mr. Bacher had received any feedback from the sending district boards regarding permission to hire an architect for the expansion project. Mr. Bacher explained that he had given presentations to the boards and asked for a response by the local district by the February JOC meeting.*

**Upcoming Events:**

**Christmas Vacation**  
**PAC**  
**JOC**

**Friday, December 23 through January 2, 2017**  
**Friday, January 6, 2017 at 9:30am**  
**Tuesday, January 17, 2017 at 6:30pm**

**Adjournment:**

*Motion by Atty. Kreisher and seconded by Mr. Keister to adjourn the regular December 20, 2016 meeting at 7:32 pm. An affirmative voice vote was taken.*

*Respectfully Submitted,*

*Tony Lylo, Board Secretary*

*Mal/tg*