

**COLUMBIA-MONTOUR AVTS
JOINT OPERATING COMMITTEE
August 15, 2017 – Minutes**

PLEDGE TO THE FLAG

The regular August meeting of the CMAVTS Joint Operating Committee was held on the above date in the CMAVTS Library. After a brief Executive Session, Chairperson Yeager called the meeting to order at 6:41 p.m. with the pledge to the flag.

ROLL CALL

Mr. William Berger (Millville) - Present
Mr. Charles C. Chyko (Treasurer/Central) - Present
Mr. Robert Fogarty (Vice-Chairperson /Central) - Present
Mr. Greg Gordner (Millville) - Absent
Mr. Brandon Hartman (Benton) - Present
Mr. Bruce Hess (Benton) - Present
Mr. Jonathan Jones (Bloomsburg) - Present

Mr. Randy Keister (Danville) - Present
Mr. Ron Robsock (Berwick) - Present
Mrs. Rhonda Wieners (Berwick) - Absent
Mr. Mike Yeager (Chairperson/Southern) - Present
Mr. John Yocum (Southern) - Present
Mr. Joe Yodock (Bloomsburg) – Present

Others present: Marla Conklin, James Kofskie

AGENDA HEARING PERIOD: *none*

DISCIPLINARY REVIEW – STUDENT F

Recommendation: Allow Student F, having met the criteria set by the Joint Operating Committee, to return to CMAVTS at the start of the 2017-2018 school year.

DISCIPLINARY REVIEW – STUDENT G

Recommendation: Allow Student G, having met the criteria set by the Joint Operating Committee, to return to CMAVTS at the start of the 2017-2018 school year.

Motion by Mr. Fogarty and seconded by Mr. Keister to allow Student F and Student G, having met the criteria by the Joint Operating Committee, to return to CMAVTS at the start of the 2017-2018 school year. An affirmative voice vote was taken.

APPROVAL OF MINUTES – (Pages 6 - 7)

Recommendation: Approve the minutes of the July 18, 2017 meeting as written.

ACCEPTANCE OF TREASURER’S REPORT – (Page 8)

Recommendation: Accept the Treasurer’s Report for June 2017 as presented.

APPROVAL OF BILLS – (Pages 9 - 22)

Recommendation: Approve the bills as presented.

ACCEPTANCE OF BUSINESS MANAGER’S REPORT – (Pages 23 - 41)

Recommendation: Accept the June 2017 Business Manager’s Report as presented.

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the July minutes, accept the Treasurer’s report for June, approve the bills and accept the June 2014 Business Manager’s Report as presented. A roll call vote was taken with 11 yes and 0 no.

GENERAL FUND BUDGET TRANSFERS – Addendum A

Recommendation: Approve the General Fund Budget Transfers for the 2016-2017 school year.

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the General Fund Budget Transfers for the 2016-2017 school year. A roll call vote was taken with 11 yes and 0 no.

ADMINISTRATIVE REPORT – Director

Item 1. Administration Reports

- A. **Administrative Director's Update** – Mr. Bacher
- B. **Principal's Report** – Mrs. Shipman
- C. **Student Services Report** - Ms. Parsons
- D. **Special Education Director's Report** – Mr. Dunkelberger
- E. **Director of Technology Report** – Mr. Adams
- F. **Adult/Industry Education Report** – Ms. Gillespie
- G. **Enrollment Report – Addendum B**
- H. **Superintendent of Record Report** – Ms. Jenkins

Item 2. Personnel

Motion by Mr. Chyko and seconded by Mr. Fogarty to vote on the recommendations in Item 2. Personnel A through N as a block. An affirmative voice vote was taken.

- A. **Resignation – Addendum C**
Recommendation: Accept the resignation of Amanda Lombardo, English Teacher, retroactive to July 31, 2017. She will be held for 60 calendar days or until a replacement is in place.
- B. **Resignation – Addendum D**
Recommendation: Accept the resignation of Nancy Harmon, Assistant Cross Country Coach and Track Coach, effective immediately.
- C. **Substitute – Addendum E**
Recommendation: Approve Barbara Faust to be placed on the Vocational Substitute Teacher list, effective upon receipt of all clearances.
- D. **Substitute – Addendum F**
Recommendation: Approve James Faust to be placed on the Vocational Substitute Teacher list, effective upon receipt of all clearances.
- E. **Business Manager's Agreement – Addendum G**
Recommendation: Approve the Business Manager's Agreement effective July 1, 2017 through June 30, 2020. Compensation will be applied retroactively.
- F. **Non-Classified Confidential Employee Agreement – Addendum H**
Recommendation: Approve the Non-Classified Confidential Employee Agreement effective July 1, 2017 through June 30, 2020. Compensation will be applied retroactively.
- G. **Act 93 Agreement – Addendum I**
Recommendation: Approve the Administrator's Act 93 Agreement effective July 1, 2017 through June 30, 2020. Compensation will be applied retroactively.
- H. **FMLA**
Recommendation: Approve Family Medical Leave for Employee A from 7/10/17 to 7/10/18. According to Board Policy 435 any employee may apply for twelve weeks unpaid leave because of a serious health condition. Medical benefits are maintained during the unpaid Family Medical Leave.

- I. **Retirement – Addendum K**
Recommendation: Approve Donna Harris’s request to rescind her retirement as Food Prep Instructor/Cafeteria Manager.
- J. **Resource Specialist/Supplemental Instructor – Addendum L**
Recommendation: Approve hiring Jillian Randler as Resource Specialist/Supplemental Instructor for Dental Assistant/Hygienist at a rate of \$30.00/hr., not to exceed 10 hours per week for the remainder of the 2017-2018 school year, effective upon receipt of all clearances and Resource Specialist permit.
- K. **Substitute Custodian – Addendum M**
Recommendation: Hire Luke Fawthrop as Substitute Custodian at a rate of \$9.65/hr. and Substitute Cafeteria worker at a rate of \$7.90/hr. pending receipt of all clearances.
- L. **Assistant Cross Country – Addendum N**
Recommendation: Hire Charles Marsters as Assistant Cross Country Coach at Step 1, Year 1 with a salary of \$703.00/yr. beginning the start of the 2017-2018 season, pending receipt of all clearances.
- M. **Assistant Cross Country**
Recommendation: Hire Danielle Becker, Physical Education Teacher, as Assistant Cross Country Coach at Step 2, Year 1 with a salary of \$798.00/yr. beginning the start of the 2017-2018 season. All clearances on file.

Motion by Mr. Fogarty and seconded by Mr. Hartman to delete the phrase “Physical Education Teacher” from the recommendation. An affirmative voice vote was taken.

- N. **Stipend**
Recommendation: Approve a per diem stipend of \$80.00 per day for Gail Parsons to compensate her for teaching Spanish in addition to her regular administrative duties while the position is vacant.

Motion by Mr. Chyko and seconded by Mr. Fogarty to approve the recommendations in Item 2. Personnel A through N. A roll call vote was taken with 11 yes and 0 no.

- Item 3. **Out of State Field Trip**
Recommendation: Approve one Student, Kennedy Andreas, and one Instructor to attend the FFA Eastern State Exposition, September 14, 15, and 16, 2017 in Springfield, Massachusetts, at no cost to the school.

- Item 4. **Beverage Provider Agreement – Addendum J**
Recommendation: Approve the agreement between Columbia-Montour A.V.T.S. and Coca-Cola Refreshments USA, Inc. effective August 15, 2017 through July 31, 2022.

Item 5. **Grants**

- A. **Arconic Foundation**
Recommendation: Accept a grant in the sum of \$30,000.00 from the Arconic Foundation to purchase equipment for the Mechatronics Program.
- B. **USDA World Business Development Grant**
Recommendation: Accept a grant in the sum of \$16,803.00 from the USDA for costs associated with the CMAVTS Adult Education Nurse Aide Training Program.

Motion by Mr. Fogarty and seconded by Mr. Chyko to approve and/or accept the recommendations in Item 3, Item 4 and Item 5. A roll call vote was taken with 11 yes and 0 no.

Item 6. Committee Reports

A. Policy – Brandon Hartman

Policy #237 Electronic Devices – Addendum First Read

Recommendation: Approve policy #237 / First Read.

Motion by Mr. Hartman and seconded by Mr. Chyko to approve policy #237 Electronic Devices for first read. An affirmative voice vote was taken.

B. Negotiation – Mr. Keister / no update at this time.

C. Curriculum – Mr. Yeager / no report as most was covered by Administrative Reports.

D. Budget & Finance – Mr. Chyko / no report at this time.

Board Comment: none

Recognition of the Public: none

Upcoming Events:

First Teacher Day	Monday August 21, 2017
First Student Day	Wednesday August 23, 2017
Labor Day	Monday September 4, 2017
PAC Meeting	Friday September 8, 2017 at 9:30am
JOC Meeting	Tuesday September 19, 2017 at 6:30pm

Adjournment:

Motion by Mr. Chyko and seconded by Mr. Fogarty to adjourn the regular August 14,, 2017 meeting at 7:43 pm. An affirmative voice vote was taken.

Respectfully Submitted,

Tony Lylo, Board Secretary

Mal/tg